

JOB APPLICATION

FDL Investments, dba A Little Off The Top
6551 Industrial Ave., Port Richey, FL 34668

FDL Investments, dba A Little Off The Top (ALOTT) is an equal opportunity employer. This application will not be used for limiting or excluding any applicant from consideration for employment on a basis prohibited by local, state, or federal law. Should an applicant need reasonable accommodation in the application process, he or she should contact a company representative.

Please fill out all of the sections below:

Applicant Information

Date of Application: _____

Applicant Name: _____

Address: _____

City, State and Zip Code: _____

Telephone Number: _____

Email Address: _____

Employment Position

Position(s) applying for: (full time) _____

(part time) _____

How did you hear about this position? _____

What days are you available for work? _____

What hours or shift are you available for work? _____

If needed, are you available to work over time? _____

On what date can you start working if you are hired? _____

Do you have reliable transportation to and from work? _____

Salary desired: _____

Personal Information

Have you ever applied to or worked for FDL Investments, dba A Little Off The Top before? Yes No

If yes, when? _____

Do you have any friends, relatives or acquaintances working for FDL Investments, dba A Little Off The Top? If yes, state name & relationship: Yes No

Are you 18 years of age or older? Yes No

Are you a U.S. citizen or approved to work in the United States? Yes No

What documents can you provide as proof of citizenship or legal status?

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Do you have a valid Florida Driver's License? Yes No

Will you consent to a mandatory controlled substance test? Yes No

Have you ever been convicted of a criminal offense (felony or misdemeanor)? Yes No

If yes, please state the nature of the crime(s), when and where convicted and disposition of the case.

(Note: No applicant will be denied employment solely on the grounds of conviction of a criminal offense. The date of the offense, the nature of the offense, including any significant details that affect the description of the event, and the surrounding circumstances and the relevance of the offense to the position(s) applied for may, however, be considered.)

Job Skills/ Qualifications

Please list below the skills and qualifications you possess for the position for which you are applying.

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(Note: FDL Investments, dba ALOTT complies with the ADA and considers reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.)

Education and Training

High School

	Location (City, State)	Year Graduated	Degree Earned

College/University

	Location (City, State)	Year Graduated	Degree Earned

Vocational School/Specialized Training

	Location (City, State)	Year Graduated	Degree Earned

Military:

Are you a member of the Armed Services?
 Which branch of the military?
 What was your military rank when discharged?
 How many years did you serve in the military?
 What military skills do you possess that would be an asset for this organization?

Previous Employment

Employer Name: _____
Job Title: _____
Supervisor Name: _____
Employer Address: _____
Employer Telephone: _____
Dates Employed: _____ Rate of Pay _____
Reason for leaving _____

Employer Name: _____
Job Title: _____
Supervisor Name: _____
Employer Address: _____
Employer Telephone: _____
Dates Employed: _____ Rate of Pay _____
Reason for leaving _____

Employer Name: _____
Job Title: _____
Supervisor Name: _____
Employer Address: _____
Employer Telephone: _____
Dates Employed: _____ Rate of Pay _____
Reason for leaving _____

References

Please provide 3 personal or professional references below:

Reference Name	Relationship	Contact Information

Emergency Contacts

Please provide 2 Emergency Contacts:

Reference Name	Relationship	Contact Information

Additional Information:

Affidavit: I certify that my answers to the foregoing questions are true and correct without any consequential omissions of any kind. I understand that if I am employed, any false, misleading or otherwise incorrect statements made on this application form or during any interviews may be grounds for my immediate discharge. I hereby authorize the Company to contact any company or individual it deems appropriate to investigate my employment history, character and qualifications and I give my full and complete consent to their revealing any and all information they wish as a result of this investigation. In addition, I hereby waive my right to bring any cause of action against these individuals for defamation, invasion of privacy or any other reason because of their statements. I agree that if I am employed I will abide by all the rules and regulations of the company. I understand that the taking of drug and alcohol tests, when given pursuant to the company policy, are a condition of employment. Refusal to take such tests when asked will be grounds for my immediate termination. I further understand that nobody in the Company is authorized to enter into any written or verbal employment contracts with me for any definite period of time without the express written consent of the President of the Company.

AT-WILL EMPLOYMENT

The relationship between you and the FDL Investments, dba ALOTT is referred to as "employment at will." This means that your employment can be terminated at any time for any reason, with or without cause, with or without notice, by you or the FDL Investments, dba ALOTT. No representative of FDL Investments, dba ALOTT has authority to enter into any agreement contrary to the foregoing "employment at will" relationship. You understand that your employment is "at will," and that you acknowledge that no oral or written statements or representations regarding your employment can alter your at-will employment status, except for a written statement signed by you and either our Executive Vice-President/Chief Operations Officer or the Company's President.

Applicant Signature

Dated: